

# Full Governors Meeting

---

## Core purpose:

- setting the vision and strategic direction of school;
- holding the Principal to account for its educational performance; and
- ensuring financial resources are well spent

Chair: Mr M. Dudfield Vice Chair: Mr J. Proctor	Members: All Governors: Mrs R Coldwell, Mr M Dudfield, Mrs J Hamid, Mrs W Hirst- Greenham, Rev C Murgu, Dr C J Peacock, Mr J Proctor, Mr P Shaw, Mrs L Sowerby	SLT Member: Mr T Iddon	Attendance
Date	School documentation	Summary of activity	Names of Attendees and Apologies
Autumn Term 2022: 16 <sup>th</sup> November - 16.00- 18.00	Principal's report SDP and SEF Minutes from committees	Whole school agenda tba by M. Dudfield and T. Iddon Reference to County Agenda (Yellow Book)	<b>Present:</b> R Coldwell/J Proctor/P Shaw/L Sowerby/T Iddon/G Potter/J Hamid  <b>Apologies:</b> M Dudfield/W Hirst- Greenham/C Murgu/C Peacock
Spring Term 2023: 22 <sup>nd</sup> February 16:00- 18:00	Principal's report Update on SEF/SIP Minutes from committees	Whole school agenda tba by M. Dudfield and T. Iddon Reference to County Agenda (Yellow Book)	
Summer Term 2023: 7 <sup>th</sup> June 16:00-18:00	Principal's report Update on SEF/SIP Minutes from committees	Whole school agenda tba by M. Dudfield and T. Iddon Reference to County Agenda (Yellow Book)	

# Student Welfare Committee (*Local Governing Body*)

---

**Core purpose:** To ensure the needs of all students are met and to ensure robust action is taken when there is any inequality or underachievement.

Chair: Mrs R. Coldwell	Members: Mrs R. Coldwell, Mr M. Dudfield, Mrs J. Hamid, Rev C. Murgu, Mrs L Sowerby	SLT Member: Mr O. Bullock, Mr J. Fox	Attendance
Date	School documentation	Activity	Names of Attendees and Apologies
Autumn 2022: Wednesday, 12th October 16:30-18:00 Meeting Room	Attendance and Behaviour Report Receive an annual report of the training of staff regarding welfare including safeguarding	Receive a report on exclusions Receive a report on attendance To satisfy themselves that students who are under performing at Progress 3 (2021) are receiving appropriate support	<b>Present:</b> R Coldwell/L Sowerby/J Proctor/T Iddon  <b>Apologies:</b> J Hamid/C Murgu/M Dudfield
Spring 2023: Wednesday, 1 <sup>st</sup> February 16:30-18:00 Meeting Room	Progress 1 Data SEN policy review SEN offer amended	Receive a report on exclusions Receive a report on attendance To satisfy themselves that students who are under performing at Progress 1 Autumn term are receiving appropriate support	
Summer 2023: Wednesday, 10 <sup>th</sup> May 16:30-18:00 Meeting Room	Progress 2 Data Review homeschool agreement	Receive a report on exclusions Receive a report on attendance To satisfy themselves that students who are under performing at Progress 2 Data Spring Term are receiving appropriate support.	

		Receive a report on bullying and racial incidents	
--	--	---	--

# Curriculum Committee/Staffing Committee (*Local Governing Body*)

**Core purpose:** To hold the school to account in response to the massive national changes in curriculum and to ensure the curriculum models are fit for purpose. Ensuring the financial resources of the school are well spent with regards to staffing  
Holding the school to account for developing a highly qualified workforce who can meet the needs of the students.

Chair: Mrs W. Hirst-Greenham	Members: Mr M Dudfield, Rev. C. Murgu, Mrs J. Hamid, Dr C. Peacock, Mr P. Shaw, Mr J. Proctor, Mrs L. Sowerby	SLT Member: Mr T. Iddon, Miss A. Newson, Mr E. McGauran	Attendance
Date	School documentation	Activity	Names of Attendees and Apologies
Autumn 2022: Wednesday, 5th October 16:00-17:30 Meeting Room	<p>Receive a report on the GCSE and A-Level results.</p> <p>CPD calendar and assessment of staff training needs from performance management</p> <p>A report of the quality of the workforce at performance management (anonymized)</p> <p>A report from the staff welfare group with recommendations for action</p> <p>To review all policies with regard to staffing</p>	<p>Curriculum Committee to use SEF and SDP to plan work for the year.</p> <p>To ensure the CPD calendar meets the needs of staff and provides suitable development opportunities, challenge and support.</p> <p>To review the quality of the staff and question the Principal regarding intervention and progression.</p> <p>To review the progress of Early Career Framework.</p> <p>To ensure the wellbeing of staff and support is available when necessary.</p>	<p><b>Present:</b> W Hirst-Greenham/R Coldwell/J Proctor/G Potter/T Iddon</p> <p><b>Apologies:</b> P Shaw/M Dudfield/J Hamid/C Peacock.L Sowerby</p>
Spring 2023: Wednesday, 8th February 16.00-17:30	Plan to deliver Independent CEIAG to Years 8-11	Review policies relating to curriculum matters	

Meeting Room	Personal Development Curriculum Options numbers update Whole school agenda tba by M. Dudfield and T. Iddon		
Summer 2023 Wednesday, 17 <sup>h</sup> May 16:00-17:30 Meeting Room	To review the curriculum offer for 2022/23 Whole school agenda tba by M. Dudfield and T. Iddon SEN Staffing Structure – review support staff structure – L Carrington ECF provision check.	Update on staffing for next academic year Annual review of the SEN support staff against student need. Annual review of other support staff against the needs of the school.	

## Finance Committee: *(Local Governing Body)*

**Core purpose: To protect public resources and ensure the value for money is achieved**

***(Reports to the Trust Finance Board)***

Chair: Mr. M. Dudfield	Members: P Shaw/M Dudfield/C J Peacock/J Hamid	SLT Member: Mr T. Iddon Associate member: C Houghton	Attendance
Date	School documentation	Activity	Names of Attendees and Apologies
Autumn 2022: Wednesday, 9 <sup>th</sup> November 15:30-16:30 Virtual	Facilities Managers' report (including H&S, Compliance & Capital Project) 2021/22 Budget Report 2022/23 Budget Update Staffing Update RO Report AOB	Governors scrutinize proposed staffing levels, student numbers and projected CLFP  Governors explore implications of long term projections  Governors ensure explore the narrative behind any financial savings/ increased costs relating to internal financial controls. Governors agree/question budgetary implications of the school development plan	<b>Present:</b> P Shaw/M Dudfiel/J Proctor/C Peacock  <b>Apologies:</b> J Hamid
Spring 2023: Wednesday, 15 <sup>th</sup> March 15:30-16:30 Virtual	Facilities Managers' report (including H&S, Compliance & Capital Project) 2021/22 Budget Report 2022/23 Budget Update Staffing Update RO Report AOB	Governors scrutinize proposed staffing levels, student numbers and projected CLFP  Governors explore implications of long term projections	

		<p>Governors ensure explore the narrative behind any financial savings/ increased costs relating to internal financial controls.</p> <p>Governors agree/question budgetary implications of the school development plan</p>	
<p>Summer 2023: Wednesday, 24<sup>th</sup> May 15:30-16:30pm Meeting Room Virtual</p>	<p>Facilities Managers' report (including H&amp;S, Compliance &amp; Capital Project)</p> <p>2021/22 Budget Report</p> <p>2022/23 Budget Update</p> <p>Staffing Update</p> <p>RO Report</p> <p>AOB</p>	<p>Governors explore the budget preparation and any significant changes in cost centers.</p> <p>Governors agree any priorities for capital expenditure</p> <p>Governors receive the school's report on the updated emergency plan and how the school intends to safeguard its financial resources</p> <p>Governors receive a budget update</p> <p>Governors review the impact of the pupil premium</p>	