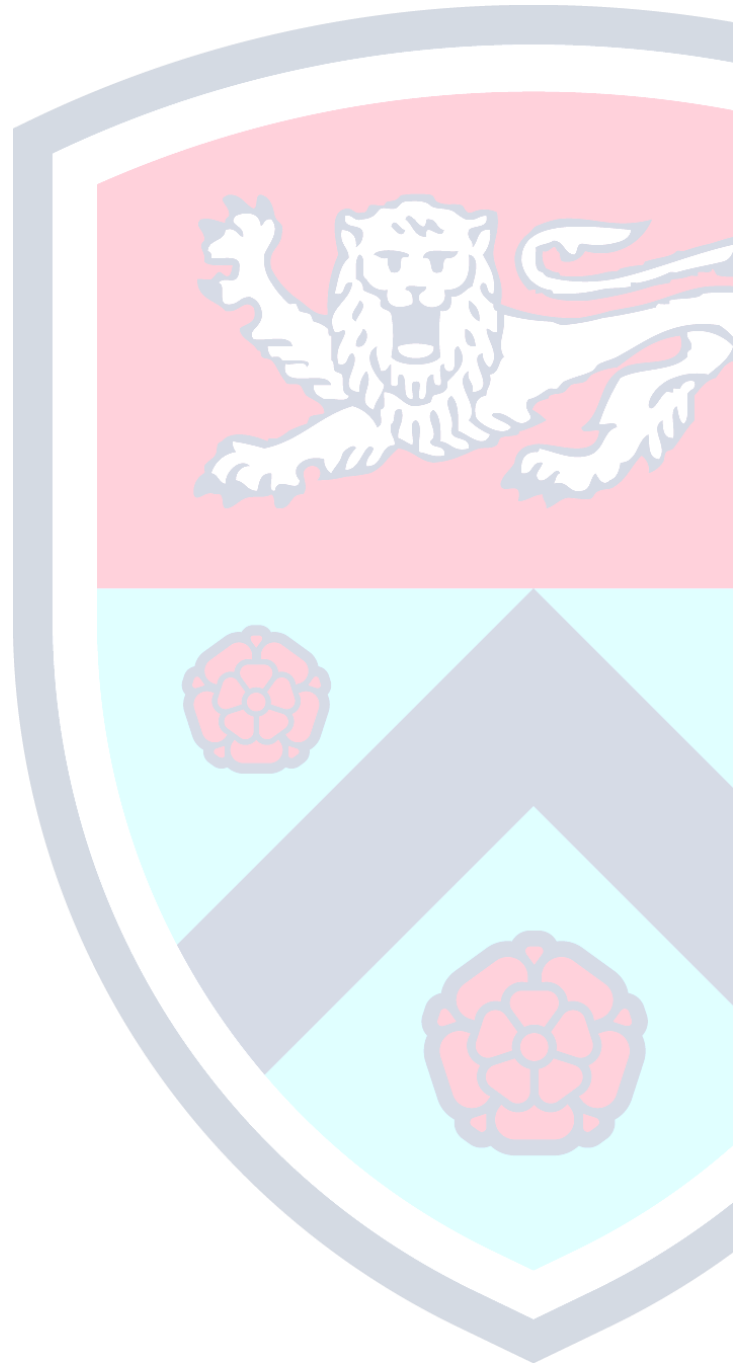




Carnforth
High School

Homework Policy



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Governors' Committee:
Next Review Date: July 2024

Confidence Purpose Respect

Rationale

Through consultation with subject areas, this policy aims to ensure that through the use of independent study outside of the classroom, our pupils are getting the best learning experience to enable them to fulfil their potential and make maximum progress towards their external exams.

Homework is set within departments, dependent on the needs of the subject area, and each subject will have a minimum expectation of what learning should take place outside the classroom. This should not be more than one hour of homework per week for core subjects and 30 minutes per week for non-core subjects.

Homework needs to be manageable, purposeful and must play a role within the schemes of learning that the pupils are studying for each subject. Subject leaders should annually review their homework policies with their SLT links.

The Setting of Homework

Homework must be set through the ClassCharts software, which each student has access to. Staff must log the homework in a timely manner, ensuring that the set and due date allows adequate time for completion, and for pupils to seek support with the tasks.

When logging activities, staff should record an outline of the task, the purpose of the homework, and sources of support that the pupils can access should they require it.

When setting homework, staff must consider any potential barriers that pupils may face in completing homework. To help pupils overcome these barriers, such as lack of access to ICT, resources such as paper, etc. Staff should consider the best methods to support pupils using their professional judgment.

Non-Completion of Homework

When staff collect homework, they should keep a record of pupils who have failed to complete it. If a child has a genuine reason for non-completion of homework they need to bring a note from home, or alternatively a parent/guardian can contact school. In these circumstances staff are expected to give the child an adequate extension to complete the work.

For general non-completion by the deadline, staff have two options available to them: they can place the child in a lunch time support session for homework, or they can place them in an after-school support session for homework.

To create capacity for staff to provide homework support sessions, and following evaluation of the impact, there will be no central homework club with a rota for teaching staff. The expectation is that staff use this directed time to provide homework support. Larger departments would likely wish to work together to provide homework support at the direction of their Subject Leader. Smaller departments may wish to "team up" to provide a regular homework support session.

The SLT Lead for T&L will provide further support with organization of homework support upon request.

Lunch Time Support

Attendance is compulsory. This will be held in the subject area. Pupils will be expected to stay to complete their homework in the subject area, with 1.05pm being the latest they will be asked to stay. In this support session it is expected that the child will complete the missing homework.

Staff must set the compulsory session through Classcharts, communicating with home via Classcharts or email. Pupils must be verbally informed of the date and location of the support session prior to the session. This must also be added to the comments section on Classcharts so the child and parent/guardian can see this on their Classcharts account.

After School Support

Attendance is compulsory. This will be held in the subject area, the latest a student will be asked to stay at homework support is 4.00pm. It is expected that the child will complete the missing homework.

Staff must set the compulsory session through Classcharts, in the same way that a detention is set. Communicating with home via Classcharts or email. Pupils must be verbally informed of the date and location of the support session prior to the session. This must also be added to the comments section on Classcharts so the child and parent/guardian can see this on their Classcharts account. Please be aware that there is a 48-hour restriction for issuing an after-school session.

Contacting Home

It is best practice to keep parents/guardians informed of their pupil's progress and homework, use classcharts to reward high quality homework completion and contact parents/guardians to inform them of pupils who are working well within your subject, it is also excellent practice to keep parents/guardians informed for failure to complete homework. If a child fails to complete homework more than once in a half term, staff are expected to contact home and log the contact on Epraise. The contact can be in the form of email, text message, phone call or a letter posted home.

Failure to Attend Homework Support

Pupils who fail to attend the lunch time and after school detentions for homework will then be escalated to a central afterschool detention as refusal to engage in the support offered for homework is not in keeping with our school values.

Subject staff are responsible for escalating non-attendance to a central afterschool detention. It is important that the subject staff check the child was in school on the date of the support session before escalating the sanction.

It would be best practice for subject teachers to check the internal suspension lists on a daily basis and provide additional work for pupils to complete who have fallen behind on their homework.

Homework Report

Pupils who are repeatedly being raised for homework concerns at SLT/Pastoral level may be placed on a homework report.

If a child is placed on homework report, the Year Leader will contact home to discuss concerns with the parent/guardian of the child who has been flagged. The child's Year Leader will also discuss the issue with the child's form tutor, and work with subject teachers, parent/guardians and the pupil to overcome the barriers stopping the regular completion of homework.

Pupils who are placed on homework report will also be restricted from taking part in the rewards celebration events that term.